



## TIKANGA

### UNIT STANDARD 29555 (version 3)

Explain kawa and tikanga in relation to hui rā whānau

(Level 3, Credits 4)

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# ĀKONGA BOOKLET

Name/ Ingoa	
Provider/ School/ Kura	
Assessor/ Kaiako	
NSN Number	

Tēnā koe

This is your assessment booklet for Tikanga unit standard 29555, Explain kawa and tikanga in relation to a hui rā whānau.

## Assessment criteria

### Paetae/Achieved

Explain kawa and tikanga in relation to hui rā whānau for the tangata whenua or hosts, the birthday person, and manuhiri or guests.

You must complete the THREE (3) assessment tasks correctly to gain credits for this standard. The grades for this unit standard are Paetae/Achieved or Not Achieved.

## Instructions

The tasks for this unit standard include explaining the roles and responsibilities before, during, and after a hui rā whānau in terms of kawa and tikanga for the tangata whenua or hosts. Explaining the role and responsibilities of the birthday person in terms of kawa and tikanga. Explaining the roles and responsibilities of the manuhiri or guests in terms of kawa and tikanga.

This assessment may be presented orally, visually or in writing. This may include, but is not limited to 3D images/printings, power point presentations, videos, photos, illustrations, performances, etc.

## Referencing

Please remember to reference where you get your information from for this task. You may talk to your kaiako/assessor about how to reference and/or use the examples below.

### EXAMPLES OF REFERENCING STYLES

#### 1 Book

King, M. (2000). *Wrestling with the angel: A life of Janet Frame*. Auckland, New Zealand: Viking.

#### 2 Course handout/Lecture notes (electronic version)

Archard, S., Merry, R., & Nicholson, C. (2011). Karakia and waiata [PowerPoint slides]. Retrieved from TEPS757-11B (NET): Communities of Learners website: <http://elearn.waikato.ac.nz/mod/resource/view.php?id=174650>.

#### 3 Film

Māori Television (Producer). (2016). Iwi Anthems, Series 2 Episode 5 [video file]. Retrieved from: <http://www.maoritelevision.com/tv/shows/iwi-anthems/S02E005/iwi-anthems-series-2-episode-5>.

#### 4 Magazine/Newspaper article – popular/trade/general interest

Fox, D. (2015, 15 September). Viewpoint: Not one more acre. *Mana*. Retrieved from: <http://www.mana.co.nz/heritage/viewpoint.html>.

#### 5 Personal Communication (letters, telephone conversations, emails, personal interviews, private social networking) – no reference list entry required (not recoverable); however, for quoting or citing in text

J. Jackson, personal communication, March 12, 2011.

#### 6 Webpage

New Zealand Trade and Enterprise. (n.d.). Agribusiness. Retrieved from <https://www.nzte.govt.nz/en/export/market-research/agribusiness/>.

## Conditions

- Your kaiako/assessor will discuss with you the requirements of achieving this unit standard (this may include time allowed to complete assessment, pre-assessment preparation, assessment, post-assessment follow-up, and (if needed) reassessment).
- All tasks must be completed correctly to achieve the unit standard.
- You and your kaiako/assessor will discuss your choice of presentation method and any resources you might need (includes, but not limited to, whānau, marae, computer, cameras, internet access, art galleries, museums, archives, handouts).

## Authenticity

As per NZQA requirements, all work submitted for assessment must be produced by you.

You may work with and learn from others to gather information from a variety of sources. However, your kaiako/assessor must be clear that the work to be assessed has been processed and produced by you.

To help manage authenticity of your work, you will need to use your own words (and provide references).

If you have any pātai, or are unsure about anything, talk to your kaiako/assessor.

For further information, please refer to the following link:

<http://www.nzqa.govt.nz/providers-partners/assessment-and-moderation/assessment-of-standards/generic-resources/authenticity/>

## ĀKONGA ASSESSMENT & TASK SHEETS

Name

NSN #

*Kawa are the protocols or customs of the marae (and inside the wharenuī); particularly those related to formal activities such as pōwhiri, karanga, whaikōrero etc. Kawa can be particular to marae, and may vary amongst whānau, hapū, and iwi.*

*Tikanga are Māori values, processes and practices and procedures exercised by Māori in their daily lives. These reflect the concepts upon which they are based and provide guidelines for appropriate behaviour and conduct in Māori society. They also prescribe consequences for any breaches or when tikanga is not followed. They can be particular to a rohe, iwi, hapū, whānau, marae, or hapori.*

**Outcome 1 Explain kawa and tikanga in relation to a hui rā whānau for the tangata whenua or hosts.**

### Assessment Task 1 – this task assesses PC 1.1

**Explain the roles and responsibilities before, during, and after a hui rā whānau for tangata whenua or hosts in terms of kawa and tikanga.**

Select **TWO (2)** roles and **TWO (2)** responsibilities before, during, and after a hui rā whānau, and explain them in terms of kawa and tikanga.

Roles may include but are not limited to – kaikōrero, kaikaranga, emcee, ringawera.

Responsibilities may include but are not limited to – providing kai, hosting overnight guests, preparation of venue, clean-up of venue.

**All work produced by you must be written in your own words. Ensure to reference all your sources of information. Ngā mihi.**

### Work Sheet 1

ROLE 1
RESPONSIBILITY 1

**RESPONSIBILITY 1 CONTD...**

**ROLE 2**

**RESPONSIBILITY 2**

## Assessment Task 2 – this task assesses PC 1.2

**Explain the role and responsibilities of the birthday person in terms of kawa and tikanga.**

Select **THREE (3)** responsibilities and explain them in terms of kawa and tikanga.

Responsibilities may include but are not limited to – meet and greet, speech, manaaki manuhiri, tiaki kaumātua, decorating venue, meeting costs.

**All work produced by you must be written in your own words. Ensure to reference all your sources of information. Ngā mihi.**

### Work Sheet 2

#### RESPONSIBILITY 1

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**RESPONSIBILITY 2**

**RESPONSIBILITY 3**

**Outcome 2 Explain kawa and tikanga in relation to a hui rā whānau for the manuhiri or guests.**
**Assessment Task 3 – this task assesses PC 2.1**

**Explain the roles and responsibilities of the manuhiri or guests in terms of kawa and tikanga.**

Select **TWO (2)** roles and **TWO (2)** responsibilities before, during, and after a hui rā whānau, and explain them in terms of kawa and tikanga.

Roles may include but are not limited to – kaikōrero, kaikaranga, kaiwaiata, kaitautoko (*kaitautoko* refers to a support person).

Responsibilities may include but are not limited to – providing koha, assisting with clean-up.

**All work produced by you must be written in your own words. Ensure to reference all your sources of information. Ngā mihi.**

**Work Sheet 3**
**RESPONSIBILITY 1**



**RESPONSIBILITY 1 CONTD...**

**RESPONSIBILITY 2**

**RESPONSIBILITY 2 CONTD...**

**RESPONSIBILITY 3**

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# References

(need help? - Refer to the reference guide at the front inside page of this booklet)



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## A few things for you to think about

- Information presented must be written in your own words.
- All sources of information must be referenced.
- All tasks must be completed fully.

### For Paetae/Achieved

Achievement of this standard will be evidenced through:

- explaining kawa and tikanga in relation to a hui rā whānau for the tangata whenua or hosts
  - explaining the roles and responsibilities before, during, and after a hui rā whānau for the tangata whenua or hosts in terms of kawa and tikanga
  - explaining the role and responsibilities of the birthday person in terms of kawa and tikanga
- explaining kawa and tikanga in relation to a hui rā whānau for the manuhiri or guests
  - explaining the roles and responsibilities of the manuhiri or guests in terms of kawa and tikanga.

If you have any pātai, or are unsure about anything, kōrero ki tō kaiako/assessor.

Kia kaha!

# Ākonga Record of Assessment

Unit Standard 29555 Explain kawa and tikanga in relation to hui rā whānau			
Credits 4		Level 3	Version 3
Learning Outcome		Achievement	Ach / YTA
1.	Explain kawa and tikanga in relation to a hui ra whānau for tangata whenua or hosts.	The ākonga has;  Explaine two roles and two responsibilities, before, during and after a hui ra whānau for tangata whenua or hosts in terms of kawa and tikanga.  Explained the role and three responsibilities of the birthday person in terms of kawa and tikanga.	
Kaiako signature:		Date:	
Ākonga signature: .....		Date:	

LEVEL 3

Fill this box out only if the ākonga needs to resubmit

Details of Reassessment if required:	
Comments:	
Kaiako signature:	Date:
Ākonga signature:	Date: