

NZQA Assessment Support Material

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|----------------------|-----------------------------------------------------------------------------------|----------------|---|----------------|---|
| Unit standard | 29302 | | | | |
| Title | Demonstrate interpersonal skills in familiar contexts (Supported Learning) | | | | |
| Level | 1 | Credits | 4 | Version | 1 |

STUDENT GUIDELINES

| CANDIDATE'S INFORMATION | |
|-------------------------|--|
| First and last name | |
| NSN number | |
| Date | |

INSTRUCTIONS FOR THE CANDIDATE

- 1. Do ALL parts of this assessment.**
- 2. Do this assessment by yourself.**
- 3. Ask your assessor if you need help to understand something better.**
- 4. Answer in a way that is easiest for you (e.g. iPad computer, cell phone, speaking to your helper, camera).**

CONDITIONS OF ASSESSMENT



- The assessment will be done by the candidate.
- The assessment will take place over a time set by the assessor.

Demonstrate interpersonal skills in familiar contexts (Supported Learning)**ASSESSMENT****Assessment Task**

For this assessment, in class time your teacher will observe you talking to:

- 1** one familiar person on **two** occasions, and
- 2** a group of familiar people on **one** occasion.


Observing your personal interactions

Your teacher will observe your use of interpersonal skills. Interactions occur naturally, and you may not know you are being observed. Your teacher will discuss the observation with you after it has taken place.




Observation 1 – Interaction with one familiar person

The following observation sheet will be completed by your assessor.

| Interactions | Interpersonal Skills observed | Comments on candidate performance |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Example <i>Discussing plans to go on a planned trip with a friend.</i></p>  | <p>1 <i>Sharing of ideas</i></p> <p>2 <i>Negotiating</i></p> | <p><i>Johnny was also able to plan a trip with his classmate by sharing ideas.</i></p> <p><i>They negotiated on aspects of the plan they would both enjoy.</i></p> |
| <p>1.</p> | <p>1.</p> <p>2.</p> | |
| <p>2.</p> | <p>1.</p> <p>2.</p> | |

Observation 2 – Interaction with a group of familiar people

The following observation sheet will be completed by your assessor.

| Interactions | Interpersonal Skills observed | Comments on candidate performance |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Example: Working with classmates to host an afternoon tea (with food and tea and coffee) for families of the class.</p>  | <ol style="list-style-type: none"> 1. Resolving conflict 2. Working with others. | <p>Johnny had to work with his class to host an afternoon tea for families. He had a disagreement with his classmates over his role on the day; however, Johnny was able to resolve this by talking through an alternative role he could take and the sharing of responsibilities on the day. He worked closely with others which ensured the success of the event.</p> |
| <ol style="list-style-type: none"> 1. | <ol style="list-style-type: none"> 1. 2. | |

To be completed by assessor:

| | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------|--|
| Overall Performance Outcome: Achieved <input type="checkbox"/> Not Achieved <input type="checkbox"/> | | | |
| Assessor's Attestation: I confirm the following: <ul style="list-style-type: none">• the learner has adequacy of knowledge and performance• the assessment complied with relevant health and safety, and legislative requirements• the learner's likely repeatable competence in the future. | | | |
| Name: | | Signature: | |
| Date: | | Position Held: | |

Appendix 1

The diagram below shows some examples of skills that are used every day when interacting with others.

