

SCHOOL NZQA PROVIDER LOGIN ACCESS

QUICK REFERENCE GUIDE

Access to the various sections of a school's Provider Login (NZQA Secondary School Extranet – NZQA SSE) page is granted by the school's Education Sector Login (ESL) Authoriser.

School staff must use their own ESL user account with a valid NZQA SSE Role to be able to access these functions available through the Provider Login.

Application Roles

ESL Role Name	Type of access to the Provider Login
High Security User	For Principals, Principal Nominees, Data Administrators or other Senior Leaders only. Includes General Security User access, as well as providing access to school administration, External Moderation Application and exam centre information and functions.
General Security User	For all teaching and administration staff who only need basic NZQA access. Provides 'view' access to Learner information, Record of Achievement details, External Moderation information, reports and statistics. Provides 'submission' access for submitting student examination material e.g. Design and Visual Communication and scholarship Music portfolios.
Moderation Processor	For staff who assist with preparing moderation submissions. Provides access to External Moderation Application information, allows preparation of submissions, queries and appeals.
Derived Grade	For staff responsible for administering Derived Grade applications only. Provides access to Derived Grade information and functions.
Results Entry	For staff responsible for entering results for externally assessed non-examined standards e.g. Level 1 and 2 Visual Arts and MCAT. Provides access to enter provisional & final results.
Special Assessment Conditions	For staff responsible for administering Special Assessment Conditions only. Provides access to Special Assessment Conditions (SAC) information & functions.